



## -- GUIDANCE NOTE --

### Staff Awareness — Humanitarian Agencies

## Protection from sexual Exploitation and Abuse (PSEA) occupied Palestinian territory (oPt)

### Attn: Office Management and Human Resources of local and international Humanitarian Agencies operational in oPt.

To help ensure that all humanitarian teams are fully aware of their obligations to the communities we serve in the occupied Palestinian territory (oPt), the PSEA Network is sharing the below communications package. It includes key informational materials for dissemination to all staff and personnel working with organizations that receive financial support from the UN and its agencies.

Management, HR, and PSEA/Safeguarding Focal Points are responsible for ensuring that all staff, volunteers, consultants, contractors, and all affiliated personnel receive these materials and are fully aware of the UN's zero-tolerance policy, the PSEA six core principles and how to report SEA allegations confidentially through your respective organization.

**Note:** These materials are available to all humanitarian and development agencies, which you may adapt to suit your context and needs. Agencies are encouraged to include their logo and relevant internal confidential reporting channels.

### 1. No Excuse Card

For dissemination to each UN personnel. Please print and disseminate these pocket-sized No-Excuse cards to each and every UN personnel and contractors.

[No-Excuse Arabic](#)

[No-Excuse English](#)

### 2. Office Posters

Two posters are available, summarizing the PSEA Six Core Principles, and the 3 Rs: Recognize, Report and Respond. These posters are for placement at premises including offices, meeting rooms, warehouses, and guest houses, ensuring accessibility and visibility of all staff, contractors and volunteers.

[3Rs and 6 core principles posters Arabic](#)

[3Rs and 6 core principles posters English](#)

### 3. Roll-Up

Portable signage for placement at meetings, trainings and workshops.

[PSEA Roll Up Arabic](#)

[PSEA Roll Up English](#)

### 4. Digital Nudges

Three digital nudges are available for circulation through e-mail and office communication networks. It is recommended to circulate each nudge separately, one in each consecutive month, ensuring all staff and teams are reminded of PSEA principles.

[Nudge 1. SEA is a violation](#)

[Nudge 2. Mandatory SEA Reporting](#)

[Nudge 3. PSEA 6 Core Principles](#)



الحماية من الاستغلال  
والاعتداء الجنسيين  
Protection from Sexual  
Exploitation and Abuse  
(PSEA)

### Contact the PSEA Network in oPt:

For inquiries or to request open-source documents, please send us an e-mail to: [nrantisi@unicef.org](mailto:nrantisi@unicef.org).